

IOSA Flight Auditor / PROS Support Advisor

Argus PROS is a leading aviation services provider committed to ensuring the highest standards of safety, quality, and compliance. We are currently seeking an experienced and qualified individual to join our team as an IOSA Flight Auditor and PROS Support Advisor.

The PROS Support Program (PSP) is a comprehensive service aimed at enhancing operational safety for aviation operators navigating the IOSA process. As a PROS Support Advisor, you'll play a vital role in guiding operators through documentation reviews, implementation assessments, and continuous conformance monitoring, ensuring adherence to IOSA standards. With a focus on collaboration, training, and innovative solutions, the PSP offers a dynamic platform to contribute to the safety and efficiency of global aviation.

Job Responsibilities:

- Conduct IOSA audits as requested, following methods and procedures defined in the IOSA Program Manual, IOSA Audit Handbook, and related documentation.
- Apply appropriate skills, knowledge, and fair judgment needed for the conduct of the PROS Support Program.
- Ensure continued performance improvement based on quality assurance oversight activities, quality control processes, and customer feedback.
- Answer IOSA questions from PSP Operators.
- Responsible for direct communication with Operator point(s) of contact(s) for each assigned discipline.
- Review relevant Operator documentation, implementation, and past IOSA audit reports for Continuous Conformance Monitoring (CCM) within the PROS Support Program.
- Complete work assignments as directed by Lead PSA, following the processes/procedures of the PROS Support Program Manual (PSPM).
- Assist with CAR Closure during CCM Follow-Up and IOSA CAR Closure as assigned by Lead PSA.
- Be available during assigned Operators IOSA audit for Live IOSA Support.
- Attend and participate in the Annual PSA Standardization Meeting and Recurrent PSP Training.
- Maintain PSP currency.

Personal Attributes:

- Ethical in conduct
- Objective, fair, and impartial in applying judgment
- Self-confident in knowledge and ability
- Honest and firm in convictions
- Focused on achieving objectives
- Observant of physical surroundings and activities
- Dedicated to operating in a teamwork environment

- Open to alternative ideas or methods
- Tactful in dealing with people
- Discreet in managing information
- Insightful and adaptable to different situations
- Analytical and logical in reaching conclusions
- Physically and mentally fit for duties as an advisor
- Well-groomed, with good personal habits and hygiene
- Effective in time management

Knowledge and Skills:

- Quality and safety audit principles, procedures, and techniques.
- IOSA documentation system, including IPM, ISM, IAH, and IRM.
- Organizational structure of airlines, including size, functions, and relationships.
- Relevant technical areas of airline operations.
- Applicable laws, ICAO Annexes, and regulatory requirements.
- Airline operational business processes and related terminology.
- Cultural and social customs of the countries in which they will be working.
- Speaking, reading, and writing English.
- Writing reports.
- Communicating effectively.
- Working with people.
- Using applicable computer programs.
- The use of the most common virtual conference and remote meeting software.

Qualifications:

- Minimum of five (5) years of total work experience in one or more IOSA operational disciplines.
- Minimum of two (2) years of work experience in any single IOSA operational discipline.
- Auditor certification by a recognized national or international auditor certification authority.
- Completion of a formal quality auditor or lead quality auditor training course.
- Certification of completing a formal aviation-based SMS training course.
- Documented and verifiable evidence of conducting a minimum of four (4) aviation industry audits within the scope of IOSA.

Experience Prerequisites:

- Holder of an ATPL with at least five (5) years' experience as a pilot on transport category aircraft with MTOW above 5700 kg.
- Or, holder of a Flight Engineer license/rating with five (5) years' experience as a flight engineer on a transport category aircraft with MTOW above 5700 kg.
- At least two (2) years of experience in a flight operations management position or equivalent.

If you meet the above qualifications and are passionate about contributing to the aviation industry's safety and compliance standards, we invite you to apply for the position of IOSA Flight Auditor / PROS Support Advisor at Argus PROS.

Please send your resume to: elizabeth.schreck@pros.aero