

## **ARGUS International, Inc. is Growing Audit Production Manager Position Available**

**ARGUS PROS**, A division of ARGUS International, is your one-stop source for creating a superior operation within your air transportation business. We are an experienced quality and safety assurance provider and are accredited by IATA as an IOSA Audit and Training Organization. Ours is a flexible organization, committed to true team auditing for multiple standards at the domestic, regional, and international levels, as well as tailoring all the other resources and services we offer to your specific needs.



**ARGUS PROS** is currently seeking an Audit Production Manager to join our team. ARGUS is an established company with an unparalleled client list and reputation. The perfect candidate will have the proven ability to work with the listed technologies in a team setting.

**Position Summary:** The Audit Production Manager – Air Carrier will manage the audit production processes for the IOSA Program working directly with the Vice President – Air Carrier and Director, Audit Programs – Air Carrier. They will participate in the processing of audit reports, audit quality control, audit tracking and development/modifications of internal forms/manuals.

### **Responsibilities for the position will include, but not be limited to, the following:**

- Provide Quality Control to audit reports from Air Carrier (AC) audit programs
- Work with Auditors to resolve discrepancies/errors within audit reports
- Work with Operators and Auditors on the resolution of Corrective Actions
- Track audit production status for Air Carrier (AC) audit programs
- Assist in the development/revision to processes/procedures/forms/documentation
- Assist in the planning and execution of training courses for both internal and external customers
- Manage and maintain currency of company manuals
- Manage and track the completion of internal and external audits/assessments Corrective Actions
- Assist in the development of Corrective Action Plans and resolution of Corrective Actions of internal and external audits/assessments
- Other duties as assigned

### **Minimum requirements:**

- 4-year college degree, or equivalent work experience
- IATA Operational Safety Audit “IOSA” experience preferred
- Aviation experience required
- Experience in auditing and/or evaluation and assessment of aviation operations, and/or maintenance preferred
- Foreign language skills preferred
- Good working knowledge of all Microsoft Office programs, including Excel, Word, PowerPoint, Publisher and Adobe Acrobat

**CONFIDENTIAL**



6021 South Syracuse Way  
Suite 301  
Greenwood Village, CO 80111



+1 513.852.5110  
+1 800.361.2216



argus.sales@argus.aero

- Good working knowledge of internet and email usage
- Excellent communication and organizational skills

**PROS** is an equal opportunity employer.

**Please register to submit your cover letter and resume through the **SGS** Portal:**

<https://jobs.smartrecruiters.com/SGS/743999885517109-audit-production-manager-air-carrier>

---

CONFIDENTIAL



6021 South Syracuse Way  
Suite 301  
Greenwood Village, CO 80111



+1 513.852.5110  
+1 800.361.2216



argus.sales@argus.aero